

MINUTES

Sequoia APT Minutes

September 5, 2014

1. Call to Order

The meeting was called to order by Amy Mariucci at 9:22 am

Officers in attendance: Amy Mariucci, Lisa Hoberg, Courtney Odden, Shannon Myers, Lara Vineyard, Bryn DeFusco, Lisa Kanarish, Tanya Kaiser, Michelle Moriarty Total attendance: 38

2. **Approval of Minutes:** Shannon Myers motioned to approve May minutes. Bryn DeFusco second, all in favor motion carried.

3. Principal's Report ~ Principal Dr. Veronica Leiper

Tani Eley is the 5th grade Teacher representative and will try to be at meetings to give update when possible. **New teachers** are settling in and Ms. Leiper feels great about the teachers in all classrooms. **Class Sizes** are larger in 3, 4 and 5th grade. **New Kindergarten Aid** for Sequoia is needed. The pay is \$9/hour and is 9am-2pm. **New handwashing trough** has been installed outside cafeteria. Recess has now been moved before lunch. **Open Door Policy** is in effect. If you need to speak with Mrs. Leiper, feel free to pop in or make an appointment.

4. Officer Reports

- A. **President- APT Closet Safe** was discussed. Angela Bales offered to donate hers to save APT money. Amy to get a bid on installation. **A motion** by Bryn DeFusco to allocate \$200 for safe installation was seconded by Pat Moracca, all were in favor, motion carried. **APT Executive Board** still has 2 positions - Recording Secretary and VP Activities to fill. If you are interested see Amy. There are many **co-chair positions** open as well. **Organization Chart** was presented. **Western Round Up** is October 9th. It will be more carnival style. Sign Up Genius for volunteer opportunities will be coming soon. The next SPC meeting (like a district APT meeting) will be 9/17/14 at 9:30am at Arcadia High School.
- B. **Treasurer- Profit & Loss** statement was handed out. **Reimbursement policy** and forms are online on www.sequoiaapt.org. If you need **Cash Box, Petty Cash, Credit Card or Credit Swiper**, please give Shannon and Michelle 48 hours.
- C. **Fundraising- Fall Donation Drive** ends September 6th. Total amount to date is approximately \$18,000 and over 40% participation. APT giving goes directly to the classroom for aides, technology, tutors and the money is tax deductible. **Tax Credit** money can be used for Extra Curricular spending and it is a dollar for dollar tax credit on your 2014 tax return. **Thanksgiving Baskets & Silent Auction** are well under way. Chanen Brizuela already has secured \$29,000 in donations and there will be a new bidding system that you can stay connected and keep bidding from a remote location! **Sequoia Smart** booklets are still available for \$25.00, see Chanen if you are interested in purchasing one or go to APT website. Passive Fundraising and SCRIPT program info is being put together. If you shop AMAZON please start on our website to Sequoia gets Credit.
- D. **Services- Health screening** is on September 16th. Still need a few volunteers, contact Jennifer Nuara if you are interested. **New Online** directory emails have gone out. If you did not order on Back to School Online, you can order through APT website.
- E. **Communications-** Make sure you follow Sequoia on **Social Media**~ Facebook, LinkedIn and Twitter. If you are not plugged in and getting **Week Ahead emails**, let Lara Vineyard know to add you to her email list.
- F. **Community Relations- Jamba Juice** will be on campus every Friday morning and money will be given to support the KIN fund. Our first **Sequoia Night** is at Peter Piper Pizza on 9/11/14 at 5:30pm. We will be doing the **Angel Tree** gift giving and lunch for Bethune again this year.
- G. **Arts-** Art Masterpiece projects are all online and should be started in September. The goal is for each class to do 6 projects. We still need LOTS of volunteers. See Jaclyn Wollheim if you are interested in volunteering.

6. Upcoming Events

- **Health Screening/Fall Pictures** -- Tuesday, September 16
- **Greasepaint Performances** -- Thursday & Friday, October 1 & 2

5. Closing

- Meeting was **adjourned** at 10:56am.
- **Next Meeting is Friday, October 3rd, 8:30 am** "APT express lane" meeting starting at 9:00 am.